

# SNAP Interim Reports are Back. What Do I Need to Know?

SNAP Interim Reports are required for many households six months after an application or recertification. Interim Reports have been waived during the pandemic until now. Here's what you need to know:



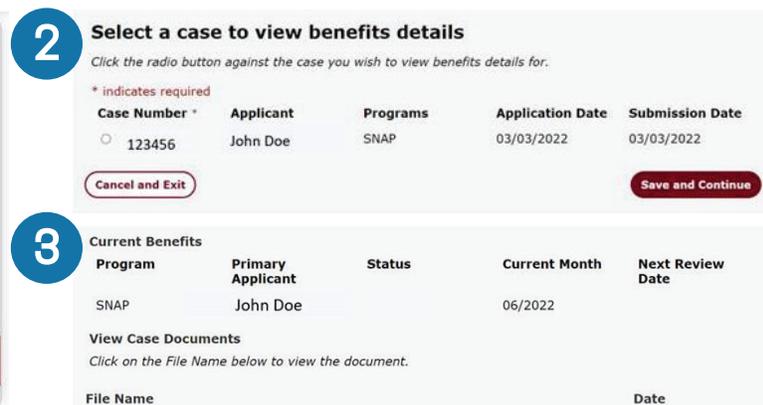
## Do I need to complete an Interim Report now to keep my benefits?

Job and Family Services will notify you by mail if you must complete a report. Most SNAP households (excluding elderly/disabled households) must complete a report once a year, six months after their most recent application or recertification. So, those recertified in January complete a report in July, those recertified in February complete a report in August, and so on.

## How do I know when I need to fill out my Interim Report?

Job and Family Services will send a notice in the mail. They may also send call and/or text reminders. You can also check the date on your most recent approval notice or follow these steps to view your recent notices in the Ohio Benefits Self-Service Portal at [ssp.benefits.ohio.gov](https://ssp.benefits.ohio.gov):

- 1) From the homepage, click "Access my benefits," then choose "View my benefits" from the dropdown menu.
- 2) Click the most recent SNAP case.
- 3) View date of most recent approval notice and click to view recent notices.



## What should I do to make sure I receive notices?

Your mailing address, phone number, and household information must be up-to-date for you to receive important notices. You can call your County Job and Family Services Office (go to [jfs.ohio.gov](https://jfs.ohio.gov) and click County Directory to find a phone number), call **1-844-640-6446**, or log into your Ohio Benefits Self-Service Portal account at [ssp.benefits.ohio.gov](https://ssp.benefits.ohio.gov) to update your information.

# If I need to complete an Interim Report, how do I submit it?

You can return your Interim Report by mail, in-person, or through the Ohio Benefits Self-Service Portal. If your case is not linked to your Ohio Benefits Self-Serve Account, you can send a request through the Self-Service Portal that should link your case in 1-2 days. If you have no changes to report, you still need to turn in your report – just check the “No Changes” box.

If you turn in your Interim Report in-person, ask for a receipt. If you are submitting your Interim Report by mail, send it via certified mail if possible.

OHIO Department of Job and Family Services SNAP ASSISTANCE INTERIM REPORT (Reply Required)					
County Contact		County Address			
County Contact Phone Number	County Contact Fax Number	Case Number			
<b>Step 1: Read the information in this box, and make corrections as necessary.</b>					
First Name, Middle Initial and Last Name		Phone Number			
Mailing Address			Street Address (if different)		
City	State	Zip Code	City	State	Zip Code
<b>Step 2: Please read this information carefully.</b>					
<b>Why do you need to fill out this form?</b> It is time for us to review your case. You must complete, sign, and return this form to the address or fax number listed above or complete the process online. We will use the information you provide to make sure that you are still eligible and that you are receiving the correct amount of benefits. Reported changes may result in a reduction or termination of benefits. <b>If you do not return this form by the deadline below, we will stop your benefits.</b>					
<b>What changes do you need to report?</b> You must report changes that have occurred since your <b>LAST REAPPLICATION DATE XX/XX/20XX</b> . If you have already reported and provided proof of a change, you do not need to report that change on this form; however, you still need to return this form or sign this form online. Below is your assistance group size and income that was last reported to us: Assistance group size at: _____ Total Gross Income (both earned and unearned income) at: _____ (Any changes to your assistance group or income can be reported in Step 3 below.)					
<b>What do you do with this form?</b> You must: <ul style="list-style-type: none"><li>• Fill out this form and return it to us by: <b>DEADLINE</b> /15/20 ____</li><li>• If a question says <b>ATTACH PROOF</b>, attach your proof to this form. Example: proof of income can be check stubs, self-employment records, award letters or other documents showing how much income you get.</li><li>• Sign and date at the bottom of page 2.</li><li>• If you need more space for your answers, write them on extra paper and attach them to this form.</li><li>• You may return everything to us by mail, fax, or by bringing it to us. If you bring it in, you will get a receipt. You may also complete this form online if you have an account at: <a href="https://ssp.benefits.ohio.gov/appssp/index.jsp">https://ssp.benefits.ohio.gov/appssp/index.jsp</a>.</li></ul>					
<b>What if you have questions?</b> Call your county contact listed above.					
<b>Step 3: Please fill in the information requested below.</b>					
(A) Has anyone moved into or out of your home since your last reapplication date in Step 2? <input type="checkbox"/> No or, I already reported the change to my county contact. ► GO TO NEXT QUESTION <input type="checkbox"/> Yes or, I am not sure. ► FILL IN THE BOXES BELOW					

# What if I need help? How can I get more information?

Call volumes at County Job and Family Services offices will be high. Before calling the Job and Family Services call center, we encourage you to try options like logging into your Ohio Benefits Self-Service Portal at [ssp.benefits.ohio.gov](https://ssp.benefits.ohio.gov) or checking a copy of your most recent approval notice. SNAP outreach workers at Ohio foodbanks can also help you log into your Ohio Benefits Self-Service Portal, link your case to your account, and check your recent notices. To contact a SNAP outreach foodbank, visit [ohiofoodbanks.org](https://ohiofoodbanks.org) and click “Get Help.”

# I am no longer income eligible for SNAP. Are there other resources to help me afford groceries?

Ohio’s foodbank network can serve households with higher incomes, up to 200% of the federal poverty level (\$3,839 per month for a family of three). Please visit [ohiofoodbanks.org](https://ohiofoodbanks.org) and click “Get Help” to find help with food near you and other available benefits.



# I lost my SNAP benefits but I think I’m eligible. What can I do?

Contact a SNAP outreach foodbank to check the likelihood that you are eligible. Go to [ohiofoodbanks.org](https://ohiofoodbanks.org) and click “Get Help.” Visit [OhioLegalHelp.Org](https://ohiolegalthelp.org) to get help from legal aid if you think you have been wrongly denied SNAP benefits or been terminated from SNAP.

